



STATE OF MICHIGAN

Jennifer M. Granholm
GOVERNOR

DEPARTMENT OF LABOR & ECONOMIC GROWTH
DAVID C. HOLLISTER
DIRECTOR

Michigan Occupational
Safety & Health Administration
(MIOSHA)

GENERAL INDUSTRY SAFETY STANDARDS COMMISSION MEETING

October 6, 2004--12:30 p.m.

Held in conjunction with the Michigan Southeast Safety Conference
St John's Conference and Golf Center, 44045 Five Mile Road, Plymouth

MINUTES

MEMBERS PRESENT:

Mr. James Baker
Mr. Timothy Koury, Chairperson
Mr. John Pettinga
Mr. Thomas Pytlik, Vice Chairperson
Mr. George Reamer

MEMBERS ABSENT:

Mr. Michael Eckert	Excused
Dr. Tycho Fredericks	Excused
Ms. Geri Johnson	Excused

DEPARTMENT PERSONNEL PRESENT:

Mr. Jim Gordon,	General Industry Safety & Health Division Manager
Ms. Dena Hendon,	Standards Section Secretary
Marsha Parrott-Boyle	Standards Section Program Manager
Ms. Martha Yoder,	MIOSHA Deputy Director

VISITORS ATTENDING:

Ms. Cynthia Lee	OSHA Region V Director
Ms. Ruth Hindman	Consultation, Education, & Training Supervisor

MISSION STATEMENT

The mission of the general industry safety standards commission is to provide the leadership and vision necessary to ensure a safe work environment for the people of Michigan.

The commission involves employees and employers in the development of safety standards as it endeavors to continually examine and improve those standards for purpose, clarity, applicability, enforceability, and cost effectiveness.

Our vision is to be a recognized leader in safety for the work environment for the people of Michigan by incorporating the changing needs of new technologies and methods into our standards.



MIOSHA

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Agenda Item #1--Call to Order and Roll Call

The October 6, 2004 General Industry Safety Standards Commission meeting was called to order by Chairperson Koury. A roll call was taken and a quorum was present.

Agenda Item #2--Approval of Minutes for July 28, 2004 Minutes

A motion was made by Thomas Pytlik and was seconded by John Pettinga to approve the minutes of the July 28, 2004 Commission meeting. **MOTION CARRIED UNANIMOUSLY.**

Agenda Item #3—Standards Section Update—Marsha Parrott-Boyle

a. Standards Section Update--Marsha Parrott-Boyle discussed the MIOSHA 5-year Strategic Plan as it effects the Standards Section. A handout stating the goal was provided.

The 3rd goal is 'Strengthen public confidence through continued excellence in the development and delivery of MIOSHA's programs and services.' This strategy addresses the standards commission specifically in 3.3B, which states: Reduce the backlog of standards to be revised by seventy percent (70%).

A second handout showed that to meet this goal approximately four (4) standards must be completed each year. To date one standard has been completed (CS-25), and five are finishing the promulgation process.

A third handout listed the 28 standards the Commissioners and MIOSHA management prioritized in 2002, which are waiting for actions as authorized by the Commissions.

The Ergonomic Advisory Committee has met 9 times and is working very hard to keep the standard simple yet acceptable to all organizations. A sub-committee was established to look at the cost/benefit of the standard.

Part GI-18 Cranes, the information has been received from the advisory committee and it is in the process of being reviewed.

Part GI-58 Vehicle Mounted Elevating & Rotating Platforms is still in the process of developing the advisory committee, per agenda item #8 today.

The Standards Section is at full staff and proceeding accordingly.

b. Richard Mirecki Letter Dated August 23, 2004--Marsha Parrott-Boyle explained that this letter was for the commissioner's information as to the opinion of one Michigan worker who is following the proposed ergonomic standard. Discussion followed.

Agenda Item #4--General Industry Safety and Health Division Update—Jim Gordon

Jim Gordon apologized for John Brennan missing this meeting, however he had a prior commitment the Upper Peninsula.

Mr. Gordon stated that the General Industry Safety and Health Division as completed 137 intra-office inspections, 28 focus inspections and more health wall to wall inspections. They have had several joint training sessions. 20 safety officers just completed a 3-day Ergonomic Training course through OSHA and Eastern Michigan University and UAW.

There is a workgroup with Construction Safety and Health Division to make the procedures for penalties, ISA's, and appeals to all use the same procedures.

To date there are 26 safety officers, 19, industrial hygienists, 2 employee discrimination representatives, we are hoping to fill a senior supervisor position and hire 4 more safety officers and 4 more industrial hygienists. The paperwork is in the process. We are also waiting for approval to hire an ergonomic specialist.

Mr. Gordon stated there have been three new fatalities since you're last meeting, one caught in conveyer, one struck-by, and one burned. This makes a total of 14 fatalities to date.

Marsha Parrott-Boyle informed the commissioners that Jim Gordon was the standards liaison with the General Industry Safety and Health Division.

Agenda Item #5--MIOSHA Update—Martha Yoder, Deputy Director

a. Michigan Occupational Health and Safety Administration Update--Martha Yoder stated the fiscal year 2005 budget will probably be about the same as last year for MIOSHA. However we won't know until about January. The Ergonomic Advisory Committee rider on the Budget Bill was removed at the last moment.

Ms. Yoder stated that MISOHA management met for a strategic meeting and decided on the six most important items to work on in 2005. They are:

1. Safety Officers and Industrial Hygienists need their classification equalized.
2. MIOSHA needs to have consistent standard interpretation within all sections.
3. Employees that work at home need better, faster Internet connections.
4. Implement a system that when a new task is given and obsolete task is removed.
5. Improve web-site.
6. Reduce the standards backlog.

Work groups have been assigned to each of these tasks. The first strategy to 'Reduce the standards backlog' is to hire a Department Analysis and to use liaisons from other divisions more.

b. Consultation, Education, and Training Grants--Ms. Yoder stated that \$1 million as been awarded in Grants for FY2005. It is very difficult to pick the recipients and we are getting more applications every year. This year we continued with last year's recipients and added four more: The four new programs are:

- Eastern Michigan University - Asbestos Awareness Training,
- Warren Conner Development Coalition - Workplace Violence on the Detroit Eastside,
- Retail Wholesale Department Store Union (RWDSU) MI Joint Council –
Safety and Health in the Food Processing Industry
- Michigan Urban Search And Rescue (MUSAR) - Trench Rescue.

c. Michigan Program-Related Fatalities – 2002--Enclosed is your packets are the 2002 Michigan Program-Related Fatalities report. This report was assembled by MIOSHA Management Information

Systems Section with the latest data available. Ms. Yoder pointed out the Table 1 on page 9, which dates that in 1978 there were 111 program-related fatalities, in 2003 there were 40 and to date we have 28. Discussion followed.

d. MIOSHA Website Changes – 2004--Also enclosed in your packets is a listing of the 2004 MIOSHA Website Changes, the agency is constantly working to improve our website.

Agenda Item #6--OSHA Update--Cynthia Lee, Lansing Area Director

Cynthia Lee stated that Federal OSHA does not have a FY05 budget yet and are operating on a contingency budget. Region 5 is at their employee ceiling and there is a hiring freeze. In FY04 they completed 6911 inspections with 35 significant cases over \$100,000. The focus continues to be on ergonomics, construction safety, telecommunication towers, and amputations.

More than \$10.5 million in Susan Harwood Training Grants have been awarded to 69 nonprofit organizations for safety and health training and educational programs. The grants support the development of training materials to educate: Hispanic and other non-English speaking workers; employers in small businesses; and workers and employers in high hazard industries and industries with high fatality, injury and illness rates. Two grants were awarded in Michigan:

1. International Union, United Auto Workers (UAW), Detroit, Mich., \$230,250
2. Southeast Michigan Coalition for Safety and Health (SEMCOSH), Detroit, MI, \$90,000

Ms. Lee announced that Douglas Kalinowski was appointed by the Secretary of Labor to the Federal Advisory Committee on Construction Safety. She also reminded the commissioners to continued to look at the OSHA web-site as it is continually growing and has good information.

Agenda Item #7--Old Business

a. William Moroski Letter Re: Part 58. Vehicle Mounted Elevating & Rotating Platforms--

Marsha Parrott-Boyle updated the commission regarding the letter from William Moroski representing the International Municipal Signal Association. Mr. Moroski addressed the Construction Safety Standards Commission with his concerns on the safety hazards and inconsistencies between general industry and construction standards on aerial work platforms working over traffic and preparations for a timely rescue. The Construction Safety Standards Commission directed to open Part 32 Aerial Work Platforms Advisory Committee to work as a joint advisory committee with the General Industry Part 58 Vehicle Mounted Elevating and Rotating Platforms Advisory Committee to address this issue. Since the General Industry Safety Standard Commission directed this same issue at their July 28, 2004 meeting, the Standards Section is in the process of developing a joint CS-32 and GI-58 Advisory Committee. There are two Advisory Committee applications to be review at this meeting.

Agenda #8—New Business--Advisory Committee Applications—Marsha Parrott-Boyle

1. Ronald Niblock – GI-58 – labor representative

A motion was made by George Reamer and was seconded by John Pettinga to appoint Ronald Niblock as a Labor Representative on the Part GI-58 'Vehicle Mounted Elevating & Rotating Platforms' Advisory Committee. **MOTION CARRIED UNANIMOUSLY.**

2. Dennis Gillow – GI-58 – labor representative

A motion was made by George Reamer and was seconded by Jim Baker to appoint Dennis Gillow as a Labor Representative on the Part GI-58 'Vehicle Mounted Elevating & Rotating Platforms' Advisory Committee. **MOTION CARRIED UNANIMOUSLY.**

3. Kenneth Sailor – Ergonomic – management representative

A motion was made by Thomas Pytlik and was seconded by John Pettinga to appoint Kenneth Sailor as a Management Representative on the Ergonomics Standard Advisory Committee.

MOTION CARRIED UNANIMOUSLY.

Agenda #9—Elections – Marsha Parrott-Boyle--Nominations for Chairperson and Vice-Chairperson for 2004

A motion was made by John Pettinga and was seconded by Jim Baker to elect Thomas Pytlik as Chairperson for General Industry Safety Standard Commission for 2005.

MOTION CARRIED UNANIMOUSLY.

A motion was made by George Reamer and was seconded by John Pettinga to elect Jim Baker as Vice-Chairperson for General Industry Safety Standard Commission for 2005.

MOTION CARRIED UNANIMOUSLY.

Agenda #10—Schedule 2005 Meetings

Marsha Parrott-Boyle suggested that commission meeting will be on the second Wednesday, every third month and the following dates and location were agreed upon for 2005.

Date	Time	Location
February 9, 2005	9:30 am	General Office Building, 7150 Harris Drive, Lansing - Conference Room 'B'
May 11, 2005	9:30 am	General Office Building, 7150 Harris Drive, Lansing - Conference Room 'B'
August 10, 2005	9:30 am	General Office Building, 7150 Harris Drive, Lansing - Conference Room 'B'
November 9, 2005	9:30 am	General Office Building, 7150 Harris Drive, Lansing - Conference Room 'B'

Agenda #11—Public Comment

None

Agenda #12—Adjournment

A motion was made by Jim Baker and was seconded by George Reamer that with no further business before the Commission, the meeting be adjourned. **MOTION CARRIED UNANIMOUSLY**

Mr. Timothy Koury, Chairperson

Date